

Onslow Anglicans
local • lively • loving



Annual General Meeting

Via Zoom

27 March 2022



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Onslow Anglican Church

ANNUAL GENERAL MEETING 2022 - AGENDA

To be held at 10 a.m. online—via Zoom at the conclusion of the online service at 9 a.m. on Sunday 27 March 2022.

AGM Zoom link

<https://us04web.zoom.us/j/73595691326?pwd=zDTSYoxn9j4ZH1qLfgdcoaNFJduOcj.1>

Meeting ID: 735 9569 1326

Passcode: 5xzwiS

Chair: Flora McIntyre, Bishop's Warden

1. Opening Prayer
2. Introduction
 - 2.1. Record of Attendance
 - 2.2. Record of Apologies
 - 2.3. Tabling of Parish Roll
3. Confirmation of the 2021 AGM Minutes
4. Matters Arising from the Minutes
5. Reports:
 - 5.1. Churchwardens Report
 - 5.2. Climate Change Catalyst Report
 - 5.3. Box Hill Close Trust Report
 - 5.4. Treasurer's Report
6. Motions
7. General Business

Restricted to those matters notified in writing to the churchwardens by 15 March and ruled in order by them.
8. Expressions of thanks
9. Meeting closure
 - 9.1. Grace

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AGM 2021 Minutes

Minutes of the Annual General Meeting of the Parish held in St Barnabas church during the 10am service on Sunday 21st March 2021.

Minutes of Onslow Anglicans AGM

21 March 2021

St Barnabas Church

Meeting began at 11:10am

Chair: Bishops' Warden, Flora McIntyre

1. The meeting opened with prayer, led by Flora.

2. Attendance:

17 present

15 apologies

The attendance register was tabled.

3. Minutes of the last meeting

The minutes of the last AGM were confirmed, with no changes noted

4. Matters arising

There were no matters arising from the minutes

5. Churchwardens' Report

The chair asked that the report be taken as read.

The churchwardens drew attention to the thanks offered to

* Suselle

* Musicians

* Vestry

* Johanna, for her tireless efforts at renting the church hall.

The meeting was asked to pay particular attention to the state of the parish, as set out in the annual reports, in particular the low numbers of parishioners.



Questions from the floor were invited.

* Clarification was asked (and given) on the process, with reference to the Diocese, to resolving the problem.

* The low attendance at the AGM was remarked upon. The high number of unavoidable absences, as indicated

by the large number of apologies, was highlighted, but the point was nevertheless accepted.

* A discussion of the parish viability ensued

Moved from the Chair that the report be accepted.

Passed *nem con.*

6. Box Hill Close Trust

Noted that the rent from the vicarage in the absence of a vicar has helped restore the trust's funds, but that it is still only halfway towards regaining the position held before the failure of Box Hill Kids and the refurbishing of the Vicarage.

Moved by Tony Hooper that the report be accepted

Seconded Janet Raphael

Passed *nem con.*

7. Climate Change

Report was taken as read

Moved by Bridget Hodgkinson that the report be accepted

Seconded Lee Sheppard

Passed *nem con.*

8. Music

The report was presented by Samuel, who expressed thanks to Barbara, and noted that the number of musicians is small, and called for feedback from the congregation in order to assist him in tailoring the music.

Esma pointed out that Sam hasn't had a single day off and Lee replied that the issue was one the wardens were aware of and was under action.

Tony Gardiner noted that he can play the organ and might be available as a backup if required.

Deborah suggested the possibility of using Taize on occasion and this was generally agreed to be an idea worth pursuing.

Moved by Samuel that the report be accepted

Seconded Deborah Olsen

Passed *nem con.*

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9. Health & Safety

The report was taken as read.

Details of the two recent break-ins were given. The culprit was someone arrested by the police in Auckland on other matters. While in Wellington, on two occasions they broke into the hall and used the facilities for shelter and ate some of the biscuits.

The police asked if the parish wished to press charges and after prayerful consideration the wardens declined to do so.

Moved by Andrew Black that the report be accepted

Seconded Lee Sheppard

Passed *nem con.*

10. Kotahitanga

The report was taken as read.

Moved by Tony Hooper that the report be accepted

Seconded Jonathan Cobb

Passed *nem con.*

11. Lay Synod

No report was required or presented

12. Property

The report was taken as read.

Moved by Bridget Hodgkinson that the report be accepted

Seconded Andrew Black

Passed *nem con.*

13. Treasurer

The report was taken as read.

It was pointed out that in order to remain financially viable, parishioner numbers must increase.

There was a question from the floor about the ownership of the funds resulting from the sale of All Saints and the disposition of these in a trust managed by the diocese was explained.

Moved from the Chair that the draft budget be accepted.

Passed *nem con.*

Moved from the Chair that the report be accepted

Passed *nem con.*



14. There were no motions notified for presentation at the AGM

15. **Expression of thanks.**

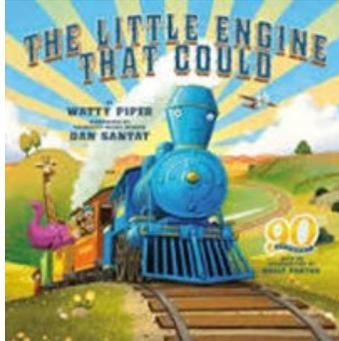
The Chair expressed thanks to

- * John Whitehead
- * Suselle
- * Vestry
- * Pam
- * Alex
- * Lee (with flowers)

The meeting closed at 11:49am with the grace, sung a cappella.

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CHURCHWARDENS REPORT



Like the little engine that could, our parish has determinedly gone forward over 2021/2022 worshipping in person where we can, on-line as a church community and joining joyously with our diocesan family on-line. Our phone tree has continued to support us all. If you are not hearing from your usual phone tree caller, how about giving them a call? There is a lot going on with our stalwart group of parish volunteers, so it is important to check in with them as well.

What binds us together is our shared love of Christ and his mission and staunch determination to continue his work here at Onslow Anglicans. Like the Israelites it has sometimes seemed like 40 years as we have journeyed in the wilderness and made our way through a long period of interregnum.

The Promised Land Bek(ons) and Andy

We have a new beginning with Andy and Bek. As with all new ministers they will be different to those who have gone before them.

During the summer break Flora happened to end up at St Christopher's in Tawa where Rev Annette Cater was preaching. She talked about how she had been involved in around 11 or 12 parishes and when she joined each parish, she asked them how they did various service things. Unfailingly they all say, 'oh the usual way'. Naturally every single parish did things differently! What seems normal to us may well be strange or just different to Andy and Bek.

We need to be open to new ways of doing things, which may at times, challenge us as well as preserving and enhancing some of the special and beautiful things we do at St Barnabas.



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This is our opportunity, our Olympic gold medal chance. We have three years to grow our parish and ministry.

Vestry and Core (Leadership) Discipleship Group

Our vestry continued to meet, often on-line and we have now perfected our business meetings as 45-minute zooms with still time for laughs and fellowship. Thanks to Bridget who is stepping down after a four-year stint on vestry. We greatly value what you have contributed with your thoughtful questions and the many other ministries you offer at church. We look forward to welcoming new vestry members.

Thank You's

A big thank you to Rory who has provided heart and soul to our parish going far beyond the Sunday services he was engaged to lead. Esma – we loved having you lead us in worship with us and share your kind wisdom. Rosie – we always love having come back to your other church home.

The Tony awards that go to our wonderful Tony trio – Tony Gardiner for the 9am worship where we meet as a total parish family and Tony Hooper and Tony Date who have led our Wednesday congregation.

To all of you who volunteer to do so much during our services, around the church and in many other ways we give our heartfelt thanks – without you all Onslow Anglicans would be much the poorer

Special Celebrations

Bek and Andy's installation service was a joyous occasion even without singing. It was lovely to have Bishop Ellie and Archdeacon Julie with us.

We welcomed many people from Palmerston North who came to 'give away' Andy and Bek and the girls.

Our Onslow Community

Our vision is local, lively and loving. As part of this we have been keen to create an Onslow Anglican's community here at church.

A huge vote of thanks to Johanna who has worked so very hard to facilitate the leasing of the lower hall to our tenants Tea Pea.

Suselle has also continued to manage our key relationships so very well. Wellington Ballet and Monique who have now become a key part of our community.

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Seeds for Feeds

In October 2021, we set out our Spring to Summer plan for outreach which began our process of getting to know each other and our wider community.

We are thrilled about how much has quietly and faithfully been achieved. Out of little acorns, great oak trees truly can grow. A huge thank you to Eileen who has led this important ministry. Thanks also to the gardening crew, Judy and John (garden bed maker extraordinaire), Fedelma, John, Bridget, Barbara.

Gardens to Glorify

Our wonderful gardening bee people have kept the grounds looking great – the special tidy up in remembrance of Pam was a poignant time – she will be remembered as the ‘main lady’ and the shrub to be planted in her name will always remind us of her.

Music

We are blessed to have Sam as our Musical Director ably assisted by Barbara. It is important that we support and grow them as our musical team, particularly Sam who is early in his career. We are looking into establishing a musical support group to be part of this and have been working with Sam to identify what he, and the parish need, in terms of books, professional development etc. A musical support group doesn't mean you have to be singing in the choir stalls, rather it is a chance to meet regularly to discuss what is working and what else might be good.

History Group

Eileen and Tony (Hooper) set up a history group that meets (Covid willing) on the first Thursday of each month.

The group share their experiences of genealogy and help each other to find solutions to sticking points. Thank, you Eileen and Tony for setting this up and reaching out to include the wider parish.

Farewells and Welcomes

We farewelled three special members of God's family at Onslow this year.

Eric and Olive Chatterly (Eileen's Mum and Dad). Thank you for the time we shared with you, and we will always have lovely memories of Eric declining any help from the youngsters who attempted to assist him to the communion rail. The Warden's live in hope of being that sprightly as a 96-year-old!



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Pam Barraclough - How do we find the words to describe the hours and hours of work she did for the parish? Property and garden were huge and challenging portfolio and we, as a parish and a community, owe Pam a huge debt of gratitude for all she has done. She will live on our parish as we walk through ‘Pam’s Garden’.

Also, part of our wider international parish family we acknowledge the departure of Jonathan’s Dad Roland in England and Suselle’s mum Ella in South Africa. We thank them for their wonderful son and daughter who give so much to our parish life.

Welcome to our new church family members

Hamish Dempster who has become a stalwart of the 8am and Wednesday services. His baptism had to be postponed last year due to Covid – we pray that this will be able to take place this year.

Simon Mandal-Johnson—who is helping swell the numbers of England born Anglicans who worship at St Barnabas.

Mike, Christina and Josh Rans – Mike another Englishman upping the takeover bid, Christina another gifted musician and Josh who’s already started helping with candle snuffing at the end of the service.

Matt Tremaine – yet another English born recruit. Are there any English left in England?

Parish Staff

As we have journeyed though another busy and demanding year Suselle has continued to be central to the day-to-day administration of the parish always giving and going the extra mile. If Christ is the head of our church, then Suselle is the fulcrum

The Future

To the tune of what a difference a day makes, the Warden’s would like to all to join in a rousing chorus of ‘what a difference a year makes? God’s timeline never looks like a human one and we needed time to ponder, pray, heal and bind together. Now the future is God’s and ours for the making.

Flora McIntyre – Bishops Warden

Lee Sheppard – Peoples Warden

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CLIMATE CHANGE CATALYST REPORT

While for the past year Covid 19 and its variants have continued to disrupt lives throughout the world, climate change, with some extreme weather events, has also never been far from the headlines.

The following are local, national and global climate change items from the last year:

- Early in the 2021 year there were climate change student strikes in New Zealand
- In February, a letter from Hon. James Shaw in reply to mine of January 2021, gave assurances that the Government was committed to reducing emissions and was developing policies supporting the first Emissions Reduction Plan
- In April a virtual climate change global summit was hosted by President Biden. He noted that the costs of inaction keep mounting and urged world leaders and all nations to make deeper cuts to greenhouse emissions
- In midyear world climate scientists from the United Nations Intergovernmental Panel on Climate Change (IPCC) met virtually to finalise the document outlining comprehensively the physical science behind our warming planet and its changing climate. Following this the IPCC released their latest assessment, sounding an even grimmer warning about the pace of planetary warming and saying governments must urgently accelerate climate action
- In August our Diocese began a 'Lessen our Carbon Footprint' initiative encouraging us to walk, bike or to use public transport and if buying a car to purchase an EV in preference to an SUV
- In October, the Government, delaying its Emissions Reduction Plan by several months, released an Emissions Reduction Plan discussion document. It was seeking public feedback before the official plan is released in the 2022 Budget. A number of us made submissions
- In November, a global Climate Change Conference (COP26) was held in Glasgow. It first met in 1994 with the aim of stabilizing greenhouse gas emissions and protecting the earth from the threat of climate change. Some important progress was made at the conference but the world is still not on track to beat back the climate crisis. Ministers from all over the world have agreed to meet again this year to submit stronger 2030 emission reduction targets and to deliver more resources to underdeveloped and vulnerable countries having to adapt while already suffering the effects of climate change
- In February, in her first Parliamentary speech for the 2022 year, the Prime



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Minister outlined an agenda in which climate change was a major focus, noting that Labour was working closely with the Green Party on the Emissions Reduction Plan. She said the Government has forecast a large spend on climate change in the upcoming May Budget with a significant climate emergency response fund. We now wait with interest to see the Emissions Reduction plan

Collections of goods for recycling and disposal

Goods such as dental care items, plastic and metal bottle tops have been collected at church and delivered throughout the year for recycling and disposal at the Sustainability Trust. Mould-free, pre-loved curtains which are remade for others have been delivered also.

Batteries have been collected and disposed of appropriately.

Trimmed and sorted stamps have been delivered to Anglican Missions providing another source of income for them.

Through Wardens' Words and pew sheets we have continued to encourage parishioners to use best practice by

- Avoid using unnecessary plastic packaging /products
- Reusing again and again, where possible
- Recycling clothes and other items
- Repairing broken products to save them from landfill
- Choosing products made from recycled and recyclable content
- Disposing of items correctly

And by walking, biking or using public transport whenever possible.

Brass cleaning

A small number of parishioners have turned up regularly, in good heart, to help with the church brass cleaning. Their efforts have been greatly appreciated.

Bridget Hodgkinson

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BOX HILL CLOSE TRUST REPORT

It was again quite a busy year for the Trust – continuing in the first part of the year to rebuild the Trust’s finances flowing from the losses incurred following the closure of Box Hill Kids; funding various maintenance activities on the Vicarage, including some significant investments to ensure ongoing compliance with the Healthy Homes regulation and to tidy the garden and clean the exterior of the house; and in the latter part of the year, securing and funding alternative accommodation for Bek and Andy and family for the 2022 year.

Because of revisions to the Tenancy Act, the current tenants of the Vicarage could not be required to leave before the end of the current lease period in October 2022. Following informal discussions, it became clear that an early end to the lease would not be agreed, and alternative accommodation would need to be found.

A suitable residence in Churton Park was eventually located and successfully secured for a one-year rental. This house has four bedrooms plus a rumpus room, and the family seems to have settled in well. We would like to offer our thanks to Lee, Brian, Flora, Eileen and Jonathan who helped to ensure that the house and grounds were as ready and welcoming as time would allow for when the family moved in.

As the rumpus room is being used for a fifth bedroom, there is not a separate study in the residence, and a similar situation would apply in the case of the Vicarage. Alternative arrangements have therefore been made, involving use of the Vestry and access to the Kotahitanga Trust cabin.

The rental for the Churton Park residence is a little above that being charged for the Vicarage and the return on the latter is further diminished when agent fees and maintenance costs are deducted. This will mean that there will be a drain on the Trust’s cash reserves through 2022. In the past, when the Vicarage was occupied by our Priest, the Parish made a contribution, originally intended to cover the costs of rates and insurance. An approach has been made to Vestry to resume some similar arrangement and a monthly contribution of \$400 has been agreed which will help slow the drain on the reserves.

The attached (unaudited) profit and loss statement is reasonably self explanatory, but if Parishioners have any questions or would like further elaboration, additional information can be supplied. As might be anticipated, the significantly reduced non-rental trading income reflects (at least in part) the substantially lower interest rates obtainable until recently. It should be noted that the bulk of expenditure on



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the healthy homes work only came to charge in 2022, and so a debt of approximately \$6,100 applies that is not caught in the (cash) statement below.

There is likely to be some change in Trust membership in the coming year, and these will be addressed by the new Vestry following its election. In the meantime, I would like to pay tribute to the work of my fellow trustees: Helen Shields (Secretary), James Clareburt (Treasurer), and trustees Tony Hooper and Brendan Prince, who have put considerable time and effort in service of the Trust and the Parish. Finally, big thanks are also due to Suselle for the wide range of administrative assistance she has given us, including sterling work in marshalling trades people to ensure that the work got done in a timely fashion

John Whitehead (Chair)

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Profit and Loss		
Boxhill Close Trust Board		
For the year ended 31 December 2021		
Account	2021	2020
Trading Income		
AMSIF Earnings	1,166.66	2,604.04
Interest Income	379.22	1,212.59
Rent	47,800.00	46,800.00
Total Trading Income	49,345.88	50,616.63
Gross Profit	49,345.88	50,616.63
Operating Expenses		
Audit Review	0.00	580.50
Consulting & Accounting	1,387.75	1,150.53
Donations Paid	0.00	10,590.00
Insurance	4,779.66	4,280.77
Light, Power, Heating	0.00	0.04
Priest's Rental	4,875.00	0.00
Property Management Fee	4,453.64	4,487.23
Rates	4,719.03	4,294.65
Repairs and Maintenance	1,195.51	795.83
Subscriptions	0.00	51.11
Total Operating Expenses	21,410.59	26,230.66
Net Profit	27,935.29	24,385.97



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Treasurer's Report FY2021

St Barnabas ostensibly had a good year financially in FY21 with a 'bottom line' surplus of over \$100k.

This was pleasing however a number of one-off income items (such as donations) and, if we exclude these to create a 'business as usual' (BAU) picture, the outcome is more modest.

We have had some good progress on property matters latterly however and this positions us better for this year and beyond.

FY21 summary result

Profit & Loss				
Onslow Anglicans				
UNAUDITED				
For the 12 months ended 31 December 2021				
	YTD Actual	YTD Budget	Var NZD	Var %
Income				
Donations and bequests	\$50,000	\$5,000	\$45,000	900%
Investment income	\$59,877	\$20,000	\$39,877	199%
Other income	\$1,446	\$0	\$1,446	
Property rental income	\$19,332	\$15,800	\$3,532	22%
Stewardship	\$71,370	\$65,000	\$6,370	10%
Total Income	\$202,025	\$105,800	\$96,225	91%
Gross Profit	\$202,025	\$105,800	\$96,225	91%
Less Operating Expenses				
AUP Charge	\$0	\$500	-\$500	-100%
Clerical expenses	\$7,363	\$13,860	-\$6,497	-47%
Finance and administration	\$25,322	\$29,660	-\$4,339	-15%
Levies and donations	\$18,791	\$19,000	-\$209	-1%
Liturgical and pastoral	\$16,641	\$10,000	\$6,641	66%
Property and facilities	\$31,405	\$31,050	\$355	1%
Total Operating Expenses	\$99,521	\$104,070	-\$4,549	-4%
Net Profit	\$102,504	\$1,730	\$100,774	5825%

- Income was double budget as:
 - * The parish was the grateful recipient of a substantial one-off bequest from the late Peter Gibbons Esq, loyal parishioner of this parish over many decades
 - * Investment income was up \$40k on our budget, but there is a caveat. Investment income is that received from the parish's investment in

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“AMSIF” the Wellington Diocese’s investment fund. All parishes with material excess cash must invest via this fund. It in turn invests in a mix of equities and bonds. This however means that the income we record from the fund is ‘total income’ and includes earnings as well as valuation uplifts. When we had the Ngaio property, we received rent but valuation changes were hidden. This allowed a form of passive inflation protection. With the AMSIF investment we have to make our own allowances. As a parish we have decided to withdraw no more than 2% p.a. of the capital value, with the remaining income being retained in the fund to build our balance. The only way to build long term wealth is to spend less than you earn, and this parish needs to go through a process of financial rebuilding

- * Property income was up thanks to the ever-energetic efforts of Suselle
- * Stewardship was happily up, not just on budget but on prior year – the first time we have ticked up for many years
- Operating expenses were \$5k below budget however this included c \$6k outstanding debt payable on behalf of BHK and so without this we would have been over \$10k improved on budget. OA runs a tight ship however noting that we were not supporting a full-time vicar in FY21
- This performance combined gave us the surplus of over \$100k vs budget of breakeven
- Please note – these results are unaudited. We are audited as part of a diocese wide programme called “Agreed Upon Procedures” or AUP

Normalised performance for FY21

Removing the one-off donations and classifying all but \$20k of the investment income as “other gains and losses” for reinvestment reduces income by \$90k.

We can also add back the BHK expense.

Thus, from a “sustainable” or business as usual (BAU) point of view we made an operating profit of \$15k in FY21 and “other gains and losses” (capital gain) of \$40k.

Looking ahead

We are facing two big changes in this coming year:

- We are delighted to finally have “a vicar” in the form of the Hickman’s.
- We have also more or less been able to let the Hall fully – via two separate tenancies.

I think a very special mention needs to go to all those involved in the Hall work, especially Johanna, Lee and Suselle but also many others. There has been a lot of effort put in by them and it is not an overstatement to say they have saved the



parish by their efforts.

These new tenancies should bring our rental income above where we were with BHK (even allowing for letting costs in FY22).

We thus have an outlook for FY22 that is just about breakeven however this is based on a very limited (\$10k) allocation for building R&M.

To improve financial security, we need to improve our stewardship. I appreciate this may sound venal but alas that is the job of a treasurer. In 2015 our regular giving was around \$130k p.a. it has been downhill ever since, other than the small and very welcome uptick last year. We are now around half the level of seven years ago and that is in nominal terms. The picture in inflation adjusted terms is less rosy.

Despite this, we are arguably in better heart financially than we have been for some time, and we are now clerically stable too.

Getting to our current financial position, modest as is might look, is down to the efforts of a group of very dedicated people and donors. Mr Gibbons has been noted but there are plenty of others, some too shy to be mentioned. My personal thanks to all those who think giving to St Barnabas is a worthwhile use of your funds. We have cut our cloth over the past few years. It is a good time to focus on sustainable growth.

Balance sheet

I have not included a balance sheet as we do not revalue our properties and do not carry any interest-bearing debt. The key point is that properties without tenants are cash liabilities and so, as I have already said, it is great to have some higher and more regular income from the hall.

Finally

You have no doubt all heard that Suselle is to leave Wellington and thus us.

As with others mentioned, I don't think it is widely realised just how much Suselle does. She has really held things together at times and gives so much to make our little corner of the Anglican communion succeed (or at least survive).

In my day job I work with a lot of people on accounts and business administration. Suselle is excellent. I have been so impressed by how much she has learned and how much she – so willingly -takes on. She will be a huge asset to whenever is lucky enough to end up with her on their team. Bon voyage and best of luck to Suselle and her family. it has been a sad time for them of late so let's hope there is joy ahead. We'll miss you.

Alex McKinnon





Onslow Anglican Church

Contact details

Co-Ministers	Andy Hickman	021 987 737	andy@onslowanglicans.org.nz
	Bek Hickman	021 177 9380	bek@onslowanglicans.org.nz
Bishop's Warden	Flora McIntyre	021 246 9846	floramaxnz@gmail.com
Peoples Warden	Lee Sheppard	021 029 91480	brianandlee@icloud.com
Parish Office	Suselle Leppan	04 970 1121	office@onslowanglicans.org.nz

Address: 35 Box Hill, Khandallah, Wellington, 6035

Office Hours: Tuesday, Wednesday & Friday 9 a.m. to 2 p.m.

Onslow Anglicans Bank Details for tithes and donations

Onslow Anglicans BNZ 02-0536-0257007-000

You can follow us on our Facebook page or our Web Page for regular updates and resources, such as newsletters, rosters and pew sheets

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PO Box 22-248 • Khandallah • Wellington 6004 •

office@onslowanglicans.org.nz • Phone: (04) 970 1121